

# Inspection and removal guidelines

## Inspection guidelines

Bidder inspections occur by appointment or set inspection period. Inspection appointments or periods are set by the CPS location.

The following bidder inspection guidelines will be posted with each item and provided to each CPS location for posting/distribution to bidders.

- Inspection may only occur with a **confirmed** appointment with the designated Inspection Contact or during set inspection periods.
- All bidders must sign in at the office upon arrival at the Farm Center or CPS location.
- All bidders will provide identification (if requested).
- CPS will provide visitors with appropriate safety gear (safety glasses, hardhats, etc).
- Operation of the equipment is at full discretion of the supervising CPS employee.
- Operation of the equipment may only occur under the full supervision of a CPS employee.
- Under no circumstances will the asset leave the CPS location.
- If bidder fails to observe any items above or disregards CPS employee instructions the inspection will be terminated.
- Any issues with bidders should be directed to Purple Wave.

## Removal/load-out guidelines

Removal of assets occurs by appointment or set removal period. Removal appointments or periods are set by the CPS location.

The following removal guidelines will be posted with each item, provided to each winning buyer and to each CPS location for posting/distribution to buyers.

- Removal may only occur with a **confirmed** appointment with the designated Removal Contact or during set removal periods.
- Winning buyers must sign in at the office upon arrival at the Farm Center or CPS location.
- Winning buyers must provide identification and a "\$0.00 balance" Purple Wave invoice.
- Buyer must sign Release of Liability and/or Third Party Liability agreement or assets will not be released.
- CPS will provide visitors with appropriate safety gear (safety glasses, hardhats, etc).
- Operation of the equipment is at full discretion of the supervising CPS employee.
- Operation of the equipment may only occur under the full supervision of a CPS employee.
- If buyer fails to observe any items above or disregards CPS employee instructions the removal/load-out will be terminated.
- Any issues with buyers should be directed to Purple Wave.

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